# Exhibitor Prospectus & Sponsorship Opportunities



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## International Radiation Protection Association Health Physics Society

16<sup>th</sup> International Congress • 69<sup>th</sup> Annual HPS Meeting 7-12 July 2024 • Rosen Shingle Creek • Orlando, FL, USA "Radiation Harmonization: Standing United for Protection"

# WHAT IS THE HEALTH PHYSICS SOCIETY?

The Health Physics Society is a professional society of individuals who, since 1956, have been devoted to protecting people and their environment from radiation hazards while making it possible to benefit from the many technologies that use radioactive materials and radiation sources.

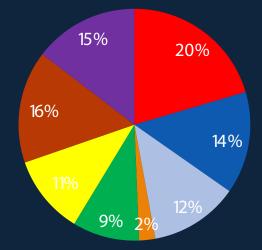
The Health Physics Society provides educational resources related to ionizing radiation, nonionizing radiation, radiation detection, and radiation research. The Health Physics Society is dedicated to ensuring individuals who work in the field of health physics have essential information and the capability to protect workers and the public from unnecessary radiation exposure.

For more information about the Society and the many services it provides, we encourage you to visit **www.hps.org** 

### AREAS OF INTEREST

- Accelerator Health Physics
- Air Monitoring
- Radiobiology Biological Response
- Decontamination and Decommissioning
- Dose Reconstruction
- Emergency Response
- Environmental Monitoring
- Homeland Security Monitoring
- Instrumentation
- Medical Health Physics
- Military Health Physics
- Power Reactor Health Physics
- Risk Assessment
- Radiation Effects

### MEMBER EMPLOYMENT



- Operational Health Physics at:
  - ✓ Accelerator Facilities
  - ✓ Department of Energy Facilities
  - ✓ Medical Facilities
  - ✓ Military Installations
  - ✓ Nuclear Power Plants
  - ✓ Academic Institutions
- Radiation Dosimetry
  - ✓ External Dosimetry
  - ✓ Internal Dosimetry
  - ✓ Medical Dosimetry
- Regulatory/Licensing
- Radiation Safety Officers (RSO)
- Waste Management



- Military
- Nat'l Labratory
- Private Practice
- University
- Other

## 2024 Meeting

The <u>69<sup>th</sup> Annual HPS Meeting</u> will be held 7-12 July 2024 at the Rosen Shingle Creek in Orlando, Florida. This year, the Health Physics Society (HPS) is teaming up with the International Radiation Protection Association (IRPA) to host the 16th International Congress, where you'll have the opportunity to connect with fellow professionals from all over the world and discuss the theme of "Radiation Harmonization: Standing United for Protection."

The Health Physics Society (HPS) is thrilled to welcome delegates from IRPA, as well as members of the Canadian Radiation Protection Association and Sociedad Mexicana de Seguridad Radiológica, to this one-of-a-kind event. For the first time in over 50 years, the International Congress will be held in the United States, making it a truly unique opportunity for radiation professionals in the region to participate.

Don't miss out on this incredible chance to network, gain new insights, and establish yourself as a thought leader in the industry. Join us at the 69th Annual HPS Meeting and the 16th International Congress – we can't wait to see you there!



## Sponsorship Opportunities

#### TITLE PARTNERSHIP PACKAGES

## PLATINUM - \$11,000/\$14,000\*

- ✓ Four complimentary 10'x10' booths with eight full conference registrations
- ✓ Full-page color cover advertisement (based on availability) in the final program
- $\checkmark$  Sponsor of one of the refreshment breaks during the meeting, including logo signage
- Program book acknowledgment
- $\checkmark$  Virtual listing on online floor plan, including videos and handouts
- $\checkmark$  Signage at the HPS registration desk with logo and onscreen at the plenary session
- Acknowledgement on HPS website, online floor plan, in the meeting program, and in meeting promotional ads and materials

### GOLD - \$6,000/\$7,000\*

- ✓ Two complimentary 10'x10' booths with four full conference registrations
- ✓ Full-page black and white advertisement in the final program
- ✓ Program book acknowledgment
- $\checkmark$  Virtual listing on the online floor plan, including videos and handouts
- $\checkmark$  Signage at the HPS registration desk with logo and onscreen at the plenary session
- Acknowledgement on the HPS website, online floor plan, in the meeting program, and in meeting promotional ads and materials

## SILVER - \$3,250/\$3,750\*

- $\checkmark~$  One complimentary 10'x10' booth with two full conference registrations
- $\checkmark$  Half-page black and white advertisement in the final program
- Program book acknowledgment
- $\checkmark$  Virtual listing on the online floor plan, including videos and handouts
- $\checkmark$  Signage at the HPS registration desk with logo and onscreen at the plenary session
- Acknowledgement on the HPS website, online floor plan, in the meeting program, and in meeting promotional ads and materials

### BRONZE - \$1,000/\$1,200\*

- $\checkmark$  Half-page black and white advertisement in the final printed and online program
- ✓ Program book acknowledgment
- ✓ Virtual listing on online floor, including videos and handouts
- $\checkmark\,$  Signage at the HPS registration desk with logo and onscreen at the plenary session
- Acknowledgement on HPS website, online floor plan, in the meeting program, and in meeting promotional ads and materials

The reduced rate is exclusively available to 2024 HPS Affiliate Members. For further information regarding the advantages of being an affiliate member, please visit http://hps.org/aboutthesociety/affiliates/.

## **Sponsorship Opportunities**

#### SINGLE PARTNERSHIPS

#### Conference Tote Bag

\$6,500 Carry your message throughout the neeting. Your logo will be screen-printed on the tot s distributed to all attendees t o use during the meeting and long beyond!

#### Lunch in Exhibit Hall \$8,500 per sponsor (2 available)

Join us in providing lunch for all attendees in the Exhibit Hall. Your support will be recognized through signage and a special announcement. Don't miss out on this valuable opportunity to make a lasting impression and increase your brand recognition.

## Exhibit Hall Reception *\$6,500*

Make your organization the highlight of the Sunday night reception in the exhibit hall by spansering it. Showcase your brand with prominent signage for custom logo napkins throughout the event. Join us in making this a night to remember for all attendees.

## Refreshment Break *\$2,500 per break*

Treat the attendees to a refreshing break and make your brand the center of attention with logo signage and sponsor booth distribution.

#### **Conference Pens**

\$1,200

Ensure maximum brand visibility belaving your company name imprinted on the pension are included in the conference tote bags that will be distributed to all attendees.

#### Lounge Sponsorship \$2,000

Your organization's logo will be prominently displayed on the signage in the exclusive lounge area, providing unparalleled visibility to your brand. Additionally, you will have the unique opportunity to distribute your literature, allowing you to connect with your target audience and generate valuable leads directly. This is an opportunity you do not want to miss!

#### Pre-Event Email Blast \$300 (for Affiliate Members Only )

Send a message to all attendees about your services and welcome them to visit your space at the show. Emails will be sent to all registered participants from HPS with the content you create. Availability is limited so reserve today.

#### Advertising in Final Program

Final Program is distributed to all attendees and also available online at HPS.org

Inside Front Cover (color)	<u></u>
Inside Front Cover (color) Outside Back Cover (Color)	<u>\$1,100.00</u>
Inside Back Cover (color)	
Full Page Ad	\$595.00
Half Page Ad	\$395.00

#### Lanyards *\$3,500*

See your logo on every attendee. Our organization's logo will be screen-printed on the Onyards that are distributed to all attendees to hold their conference badges.

#### Slide Projection Ad \$500 per session room

Take your organization's visibility to the next level! During breaks, your slide advertisement will be projected on the big screen in the session rooms. Don't miss this opportunity to showcase your brand and capture the attention of your target audience.

#### Meeting Handout \$400 for Affiliate Members \$550 for Non-Members

When attendees register, they'll receive your promotional single-page advertisement right in their tote bags. So, don't miss out on this opportunity to get your message directly into the hands of your target audience!

#### Session Sponsorship *\$1,200*

Sponsor one of the meeting sessions. Provide a 2-minute video presentation shown before the start of the technical content. Session sponsorships will be acknowledged in the printed and online program. Subject to approval

#### Photo Station *\$1,250*

Capture the excitement of the time in Florida with a custom "step and repeat" backdrop, prominently featuring your logo. As attendees arrive and check in, they'll be eager to snap photos and share them with their networks, creating buzz and amplifying your brand exposure. Don't miss this opportunity to make a lasting impression on your audience and elevate your event to the next level.

Act fast! Limited sponsorships available. Contact <u>exhibits@hps.org</u>.now for more information

## **Exhibit Opportunities**

Exhibitor Booth Fees: <i>Rate per 10'x10' space</i>	Early Rate <i>By 3/1/2024</i>	Standard Rate <i>After 3/1/2024</i>
HPS Affiliate Member Booth*	\$2,500	\$2,700
HPS Affiliate Member Additional Booth Space*	\$2,300	\$2,500
Non-Member Booth	\$3,200	\$3,400
Non-Member Additional Booth Space	\$3,000	\$3,200
Non-Profit Organization Booth	\$1,350	\$1,500

\*Rates for 2024 HPS Affiliate members only. For more information on the benefits of becoming an affiliate member, visit http://hps.org/aboutthesociety/affiliates/ or download the flyer at http://hps.org/documents/affiliate\_membership.pdf

PRELIMINARY EXHIBIT SCHEDULE*		
SET UP		
Sunday, July 7	8:00 AM - 4:00 PM	
EXHIBIT HALL HOURS		
Sunday, July 7	5:00 PM – 7:00 PM	
Monday, July 8	9:30 AM – 5:00 PM	
Tuesday, July 9	9:30 AM – 5:00 PM	
Wednesday, July 10	9:30 AM - 4:00 PM	
BREAKDOWN		
Wednesday, July 10	4:00 PM - 8:00 PM	
*Schedule subject to change		

To access the current floorplan and select a booth location, please visit <u>https://hps-</u> irpa2024.expotp.com/

#### Exhibitor Package Includes:

- $\checkmark$  10'x10' booth space
- $\checkmark$  Pipe with hanging drape and an identification sign
- ✓ Two complimentary full conference access registrations per full-price exhibit space
- $\checkmark$  Up to 2 exhibit hall-only registrations may be purchased for \$200/person that does not allow access to the program and sessions
- ✓ Company description and contact information in the printed final program and online (due by May 15)
- $\checkmark$  Access to discounted hotel rates via the conference website
- $\checkmark$  Complimentary food and drink for some meeting events and breaks

#### Academic Display Tables

Are you a part of a college or university and looking to showcase your programs to the HPS attendees?

The HPS academic tabletop displays provide space within the exhibit hall to advertise your institution's offerings. To make this service affordable, we provide a reduced rate of \$175.00 per tabletop. This includes one skirted table, one chair, and one black and white identification sign on the front of the table.

For more information, visit <u>www.summitexpo.com/hpsacademic.pdf</u>

Exhibit booths are expected be staffed during all show hours. Only HPS 2024 attendees are permitted to do business on the show floor. Salespeople causing disruption will be asked to leave. See additional rules in this document.



### PROMOTE YOUR ORGANIZATION BY ADVERTISING WITH HPS ALL YEAR LONG!

The Health Physics Society (HPS) provides an incredible opportunity to reach out to a diverse audience of radiation professionals. With our advertising packages, you can place banners and classified ads on our popular website and our widely circulated newsletter, *Health Physics News*. Our website is home to a wealth of resources available to both members and non-members alike. And if you're a current HPS Affiliate Member, you can take advantage of discounted advertising rates. Don't miss out on this amazing chance to connect with your target audience!

If you do not already receive *Health Physics News,* subscribe at <u>https://hps.us6.list-manage.com/subscribe?u=4ccb66c6fa9f1d1729053966a&id=38163afa0f</u>

#### Monthly Advertising Rates

	HPS Website Banner Ad	<i>Health Physics News</i> Banner Ad	BOTH HPS Website & <i>Health Physics</i> <i>News</i> Banner Ad	<i>Health Physics</i> <i>News</i> Classified Ad
Affiliate Member Rate	\$250.00	\$200.00	\$400.00	\$100.00
Nonmember Rate	\$300.00	\$250.00	\$500.00	\$125.00

#### HPS.org Website Banner Advertisement Information

Banner ads will be linked to the advertiser's website and are included on the public content pages of the website, excluding the Ask the Experts pages. Ads on the Ask the Experts section of the website are a separate charge. A banner ad must be submitted as a JPEG or PNG file sized 1,600 pixels wide by 133 pixels high.

#### Health Physics News Advertising Information

*Health Physics News* is a twice-monthly email newsletter sent to radiation professionals on approximately the 1st and the 15th of each month. Each email news blast contains a summary of news items posted on the HPS website during the previous two weeks, with links to those items.

#### Banner Advertising

Banner ads are included in the twice-monthly emails. An ad will be featured in both emails for that month and will be linked to the advertiser's website. A banner ad must be submitted as a JPEG or PNG file sized 2,100 pixels wide by 300 pixels high (or 17.78 cm wide by 2.54 cm high), 300 ppi. <u>Click here for an example</u> of banner ads in the newsletter.

#### **Classified Advertising**

Classified ads are for Short Courses, Products and Services, and Events (that have a charge for registration or attendance and are not sponsored or cosponsored by HPS). Classified advertisements (up to 450 words per ad) are listed on an HPS website page and are updated monthly. The twice-monthly email newsletter will contain a list of companies and the titles of their short courses, events, and products and services with a link to the full short courses, events, or products and services listing on the website. For an additional \$25 a month, a company logo or other graphic may be added. The logo should be submitted as a JPEG or PNG file sized 375–900 px wide by 375 px high (or 3.175–7.62 cm wide by 3.175 cm high), 300 ppi. <u>Click here for examples</u> of short course, event, and product and services ads on the website.

Please review the <u>HPS Online Advertising Policy</u> for content restrictions.

DEADLINES: All ads are due on the 25th of the month prior to the month of publication. For example, ads run for April are due 25 March.in

#### Contact <a href="mailto:exhibits@hps.org">exhibits@hps.org</a> for more information

## 2024 HPS Annual Sponsorship Application & Contract

Registration can also be completed online at <u>https://burkclients.com/hps/2024AM/sponsorship/index.php</u> ORGANIZATION INFORMATION

Company Name			
Address			
City			
State			untry
Phone			
Website			
Pre-Event Contact Name		Phone	Ext
Pre-Event Contact Email (All exhibitor communications will be emailed to the pre-convention contact)			
<u>EXHIBIT BOOTHS</u>			
Booth Location Preference (Ch	100se 3): 1	2 3.	
View the live floor plan of avai	able booth spaces at <u>h</u> t	ttps://hps-irpa2024.expc	ofp.com/

Exhibitor Booth Fees: Rate per 10'x10' space	Early Rate By 3/1/2024	Standard Rate After 3/1/2024
HPS Affiliate Member Booth*	\$2,500	\$2,700
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Non-Profit Organization Booth**	\$1,350	\$1,500

\*Rates for 2024 HPS Affiliate members only. For more information on the benefits of becoming an affiliate member, visit <u>http://hps.org/aboutthesociety/affiliates/</u> or download the flyer at <u>http://hps.org/documents/affiliate\_membership.pdf</u>

\*\*Rate available only for 501(c)(3) organizations. A letter of exemption must be sent to exhibits@hps.org

#### **ADVERTISEMENT**

Advertisements in printed and online program books

Inside Front Cover Color	\$1,000
Outside Back Cover Color	\$1,100
Inside Back Cover Color	\$950
Full Page B&W Ad	\$595
Half Page B&W Ad	\$395

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#### **SPONSORSHIP**

Sponsorship Item

Amount

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	3.250

Example: Silver Sponsorship

## 2024 HPS Annual Sponsorship Application & Contract

#### **BOOTH ATTENDEES**

Two attendees are complimentary with each full rate 10'x10' exhibit space and enjoy full conference registration. If you would like additional booth personnel with the Exhibits Access Only rate, there is an additional \$200 charge per attendee with a maximum of two per exhibitor. Note that Exhibits Only badges do not allow access to the program and sessions.

A link to register attendees online will be sent in April.

#### COMPANY LISTING

Please submit your Company's 50-word description by May 15, 2024, for inclusion in the Final Program electronically by using the <u>Exhibitor Listing Form</u>

#### **PAYMENT INFORMATION**

Submit both pages of the signed contract to: <u>exhibits@hps.org</u> or register securely online at <u>https://burkclients.com/hps/2024AM/sponsorship/index.php</u>

Full payment is due within 15 days of reservation to secure your booth and/or sponsorship opportunity. Payment must be received by June 1, 2024, in order to be included in the Final Program.

	any Check	
Checks are to	o be in US Dollars only and drawn on US B	anks. Make checks payable and mail to:
Health Physics	cs Society	
950 Herndon F	Parkway, Suite 450	
Herndon, VA 2	20170	

Credit Card

Credit Card payments can be submitted securely online at <u>https://burkclients.com/hps/2024AM/sponsorship/index.php</u>

#### **SPONSORSHIP/EXHIBIT FEES**

Booth Total	\$
Sponsorship Total	\$
Advertising	\$
TOTAL FEES	\$

#### <u>AGREEMENT</u>

I have read, understood, and agree to abide by this and the entire set of Rules & Regulations of the Health Physics Society. I understand that failure to adhere to the Rules & Regulations may impact upon our ability to participate in this and future HPS Meetings. I have the authority to sign this application on behalf of the organization exhibiting.

Signature of Company Representative\_\_\_\_\_

\_\_ Date\_\_\_

Submit both pages of the signed contract to <u>exhibits@hps.org</u>. Approximately 30 days before the show date, the official decorator and drayage company will forward an email link to the exhibitor service website with information regarding furniture rental, shipping, installation, dismantling, labor, and signage requirements.,

## **Rules and Regulations**

- Location, Dates, and Hours of Exhibit: The Exhibition will be held at the Rosen Shingle Creek. The exhibit area will be to the meeting registrants as follows: Sunday, July 7, 5:00 PM – 7:00 PM, Monday, July 8, 12:00 PM – 7:00 PM, Tuesday, July 9, 9:30 AM – 5:00 PM, and Wednesday, July 10, 9:30 AM – 4:00 PM. These hours are subject to change as dictated by program requirements.
- Installation and Dismantling: Booths will be accessible to Exhibitors for setting up displays from 8:00 AM – 4:00 PM on Sunday, July 7, and are to be ready for display by Sunday, July 7 by 5:00 PM. Packing and removal is from 12:00 PM – 6:00 PM, Wednesday, July 10.
- All booth personnel must register for a badge. Two registrants per booth space are included; these registrants may attend sessions. Each company may register up to two additional booth personnel who may register as "Exhibits Only" for an additional \$200 but do not have access to attend sessions or lectures.
- 4. Standard and Special Booth Equipment: Standard booth equipment consists of draperies assembled with polished aluminum attachments, backs 8' high, and side rail dividers 8' high. These are included in the booth charge. A black and white identification sign with one line of copy for identification is furnished for the backdrop. The official Decorator and Drayage Company for the Exhibitors is Summit Expo. A complete line of furniture, display tables, and other items is available. All independent service companies performing work at the show site will be required to submit certificates of insurance for both workers' comprehensive and general liability insurance in amounts established by the state of Florida. The deadline for receipt of these materials is June 100—three weeks prior to the start of the show. In addition, such contractor must submit his request in writing using the EAC form in the exhibitor service manual and adhere to all rules and regulations listed.
- 5. Burk and Associates, Inc.'s assignment of booth space is final and shall constitute an acceptance of the Exhibitor's offer to occupy space. Assignments will be made only after receipt of the Contract for Exhibitors and the appropriate booth fees. After assignment, space location may not be changed, transferred, or canceled except by written request and with the subsequent approval of Burk and Associates, Inc. Notwithstanding the above, Burk and Associates, Inc. reserves the right to make the space assignment and to change, at its sole discretion, any such assignments as it deems necessary. An Exhibitor may not share or sublet space to another party nor permit in their booth non-exhibiting companies representatives without the express written permission of Burk and Associates, Inc. Only companies or individuals who have contracted directly with HPS shall be listed in the program or allowed in the exhibit thal as an Exhibitor. One Exhibitor may not exhibit the named "end product" of another Exhibitor without permission of that Exhibitor and the Exhibit Manager in writing
- 6. General Regulations: Loud speaking sound displays are prohibited. The Society reserves the right to refuse any exhibit not in good taste or inconsistent with a meeting of this kind. All exhibits, back walls, and decorations will be limited to 8' in height and not extending more than 5' from the back wall except actual equipment, which in normal operation exceeds this height. Permission to exhibit equipment with abnormal heights must be obtained from the Exhibit Manager. Any large items must be placed in the rear 5' of the booth. Please refer to the Booth Display Rules in the Exhibitor Service Manual.
- 7. Exhibitor will be responsible for sales tax owed to Florida on any transactions made on the show floor. The exhibitor will be responsible for any business license required by Florida. No exhibitor will be permitted to give away premium items nor to conduct any prize drawings, awards for the signing of names and addresses, or other extreme promotions without first obtaining written permission from the Exhibit Manager.
- 8. Photographing booths are limited to only an exhibitor's own booths. These photos are to be taken during non-exhibit hours or candid shots only.
- 9. All exhibit and booth materials, particularly drapes, curtains, table covers, etc., must comply with Federal, State, and City Fire Laws, Insurance Underwriter, and Hotel Safety Regulations and must be flame-proof. All packing containers, excelsior, and similar materials are to be removed from the exhibition area upon completion of the booth arrangement. The Exhibitor is restricted to materials that will pass fire inspection. Decorations of paper, pine boughs, leafy decorations, or tree branches are prohibited. Volatile or flammable oils, gases, unprotected picture films, other explosives or flammable matter, or any substance prohibited by the City Departments or authorities will not be permitted in the exhibition areas. Likewise, all electrical wiring must be approved and installed in accordance with State and Local Regulations. Smoking in exhibits may be prohibited. Crowding will be restricted. Exhibits cannot block aisles and fire exits.
- 10. In their own best interest and for security, Exhibitors shall keep an attendant in their own booths during all exhibit hours. No exhibit may be dismantled before the specified time, nor may any part of the exhibit or equipment be removed once it has been set up without permission of the Exhibit Manager.
- Exhibitor hereby assumes entire responsibility and hereby agrees to protect, defend, indemnify and save Burk and Associates, Inc; the Health Physics Society; Summit Exposition, LLC and the Rosen Shingle Creek and their owners, operators, and each of their respective

parents, subsidiaries, affiliates, employees, officers, directors, and agents harmless against all claims, losses or damages to persons or property, governmental charges or fines and attorney's fees arising out of or caused by its installation, removal, maintenance, occupancy or use of the exhibition premises or a part thereof. Exhibitor hereby releases, quitclaims, and forever discharges Burk and Associates, Inc., the Health Physics Society, Summit Exposition, LLC, the Rosen Shingle Creek, and their representatives, officers, agents, and employees from any loss, damage, theft, destruction or other harm or injury to any personal property which the Exhibitor places on or about the premises of the Rosen Shingle Creek.

- 12. Due to the tremendous value of exhibits, it is impractical and impossible to insure the Exhibitor's equipment against loss, theft, damage, and breakage. Neither the Hotel nor any of its employees, nor representatives, nor any representatives of the Health Physics Society, Burk and Associates Inc., nor any subcontractor will be responsible for any injury, loss, or damage to the Exhibitor, the Exhibitor's employees, or property, however caused. In addition, the Exhibitor must assume responsibility for damages to the Hotel property and indemnify and hold harmless the Hotel from liability, which might ensue from any cause, whatsoever, including accidents or injuries to Exhibitors, their agents or employees. The Exhibitor must also assume responsibility for any accident, injury, or property damage to any person viewing his exhibit where such accident, injury, or property damage is caused by the negligence of the Exhibitor, his agents, or employees. In view of the foregoing, Exhibitors are urged to place "extraterritorial" and other coverage on equipment and exhibits and arrange for extended public liability insurance with their regular insurance carrier, particularly if they are conducting experiments or demonstrations using heat or high voltage.
- 13. Exhibitor shall obtain and keep in force during the term of the installation and use of the exhibit premises policies of Comprehensive General Liability and Contractual Liability Insurance, insuring and specifically referring to the Contractual liability set forth in this Exhibit Agreement, in an amount not less than \$1,000,000 Combined Single Limit for personal injury and property damage. Burk and Associates, Inc., the Health Physics Society, Summit Exposition, LLC, and the Rosen Shingle Creek shall be included in such policies as additional named insured. In addition, the Exhibitor acknowledges that Burk and Associates, Inc., the Health Physics Society, Summit Exposition, LLC, and Rosen Shingle Creek do not maintain insurance covering the exhibitor's property and that it is the sole responsibility of the Exhibitor to obtain such insurance.
- 14. Health Physics Society, Summit Exposition LLC, and the Exhibit Manager for the meeting will cooperate fully but cannot assume responsibility for damage to the Exhibitor's property, lost shipments either coming in or going out of the premises, or for moving costs. Any damage due to inadequately packed property is Exhibitor's own responsibility. If the exhibit fails to arrive, the Exhibitor will be responsible for booth rent, and no refund will be made. Exhibitors should carry insurance against such risks. The Exhibit Management will attempt to assist and generally protect Exhibitors, keep them informed, and assume responsibility for its own misconduct and negligence, all in good faith.
- 15. Exhibitors wishing to have Hospitality Suites must reserve them through the Exhibit Manager. Such Suites cannot be open during any Meeting or Exhibit Hours and can be open after midnight only with the Exhibit Manager's permission.
- 16. Rejected Displays: Unethical conduct or infraction of rules on the part of the Exhibitor or his representatives or both will subject the Exhibitor or his representatives to dismissal from the exhibit area, in which event it is agreed that no refund shall be made and further that the Exhibitor or his representatives will make no demand for redress. Alcoholic beverages may not be distributed from any booth, its attendees, or company representative.
- 17. Care of Building and Equipment and Safety Precautions: Exhibitors, or their agents, must not injure or deface the walls or floors of the building, the booths, or the equipment in the booths, when such damage appears, the Exhibitor is liable to the owner of the property so damaged.
- 18. The Exhibitor will engage at its expense and through the official decorator where the venue so requires, all necessary labor and trade performing functions directly related to the exhibit. The Exhibitor agrees that any person employed to perform such functions on a temporary basis at the Hotel shall be represented by the appropriate bona fide Union.
- 19. Cancellation Policy: If the sponsorship/booth contracted for is canceled by an exhibitor after April 1, 2024, or if the exhibitor fails to occupy the space contracted for, the Society is entitled to the full amount of the amount charged. If the sponsorship/booth reserved is canceled by the exhibitor on or before April 1, 2024, 50% of the amount charged will be retained by the Society and the balance refunded. If booth space is not occupied by 10:00 am Monday, July 8, 2024, HPS will have the right to use such space as it sees fit to eliminate blank spaces in the exhibit area. If a program is canceled or postponed, HPS will refund registration fees but will not be held responsible for other costs, charges, or expenses, including cancellation/change charges, assessed by airlines or travel agencies.
- 20. Amendment to Rules: Any and all matters or questions not specifically covered by the preceding Rules and Regulations shall be subject solely to the discretion of the Health Physics Society. The foregoing regulations have been formulated for the best interests of all Exhibitors; the cooperation of all Exhibitors is requested.

#### OFFICIAL DECORATOR & DRAYAGE COMPANY: Summit Exposition *info@summitexpo.com*

# ♣IRPA 16

HPS

Let us help you maximize your success at the 2024 Health Physics Society 69th Annual Meeting.

Contact us at <u>exhibits@hps.org</u> to discuss the best opportunities for your business goals.

Reserve your booth and sponsorship today and get ahead of the competition. Join us in achieving success at the event!

